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The History of Camp Johnson



The 1600-acre tract that comprises Camp Johnson was originally known as Montford Point, named after Colonel James Montford, a civil war veteran whose family traces back to the American Revolution. In January of 1941, the Marine Corps acquired the land to establish the Marine Barracks New River.

On 26 April 1942, Montford Point was opened under the command of Colonel Samuel A. Woods and a select group of staff noncommissioned officers. This group of SNCOs were known as the "Special Enlisted Staff" and their mission was to set up the camp and function as drill instructors for the new recruits. The first African American Marine recruits were selected for their demonstrated leadership and maturity and would be the backbone of the African American SNCO/Drill Instructor. Nearly 20,000 African American recruits were trained at Montford Point until 1949 when the U.S. military became fully integrated.

One of the most famous of the African American recruits was Gilbert "Hashmark" Johnson. Private Johnson would eventually become a drill instructor at Montford Point and later become the Sergeant Major. On 10 April 1974, Montford Point was renamed Camp Johnson in honor of Sergeant Major Johnson.



Today, Camp Johnson is home to six Training and Education Command assets; Marine Corps Combat Service Support Schools, Field Medical Training Battalion-East, the Staff Noncommissioned Officer Academy, the Center for Learning and Faculty Development-East, MAGTF Integrated Training Center-East, Communication Training Center-2 and the Regional Intelligence Training Center-East. In addition to the Branch Medical and Dental Clinics, there are four additional tenant units and the Montford Point Marine Museum.

Lejeune Memorial Gardens

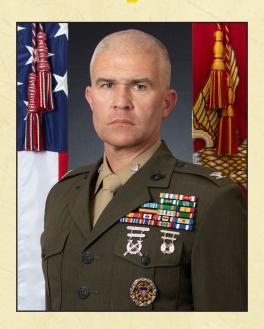




Outside the entrance to Camp Johnson is the site of the Lejeune Memorial Gardens which is home to the Beirut Memorial, the Vietnam Veterans Memorial, the Montford Point Marine Memorial, the 9/11 Memorial, the Corpsmen Memorial, the Eagle, Globe and Anchor Reflection Pool and the Coastal Carolina State Veteran's Cemetery is across the street.

- The Beirut Memorial honors the 273 Marines who lost their lives when a truck bomb destroyed the barracks in Beirut Lebanon.
- The Vietnam Veterans Memorial is dedicated to all men and women who served during the Vietnam War, is the second largest Vietnam Veterans Memorial in the nation and one of only a few that lists the names of all who gave the ultimate sacrifice.
- The Montford Point Marine Memorial honors the first African American Marines who bravely trained here under harsh conditions, separate from their white counterparts. This is the only national memorial to the 20,000 men who served their country here and in combat during World War II.
- The 9/11 Memorial features a beam from the Twin Towers, presented by the police and firefighters of New York to the first troops to invade Iraq following the Tuesday, September 11, 2001 terrorist attacks.
- The Corpsmen Memorial is a tribute of the lasting bond between Marine and Corpsman both on and off the battlefield. The statue, also known as "Doc," depicts a wounded Marine being treated by a Corpsman who is also shielding him from incoming fire.
- The Eagle, Globe and Anchor statue is located at the entryway to the future Museum of the Marine and is the largest 3-D representation of the Eagle, Globe and Anchor statue in the world. Each star on the globe represents places where Marines have routinely deployed.

MCCSSS Commanding Officer



Col Scott M. BenninghoffMarine Corps Combat Service Support Schools

Welcome to Camp Johnson, Home of the Montford Point Marines. Whether permanently stationed here, passing through for training, or visiting the memorials and museums, know that we are surrounded by a piece of Marine Corps history. Long before we were born, a generation of men came to Montford Point to earn the title United States Marine. In doing so, they made themselves better; they made our Corps better; and they made our nation better. Through their training here and their preparedness to utilize that training in combat, they wrote themselves into the legacy of our Corps and made it possible for us to continue their legacy by improving ourselves and our Corps while preparing for the next fight. Utilize the time we have here aboard Camp Johnson to reflect upon the past and, like the generations of Marines that have gone before us, dedicate our lives to preparing for combat.

Commanding Officer, MCCSSS Command Philosophy

Every lesson we learn, every skill we develop, every problem we solve must be applicable to and incorporate considerations of the future operating environment

Power Projection

Marines are who we are. Support in combat is what we do.
Combat Support is our profession. At MCCSSS, we take proven
CSS professionals and begin or continue the development of
technical and critical thinking skills for entry and career level Marines
via the most effective and efficient means available. We instill and uphold
the values of our Corps and profession through our words and actions.

Profession

We teach more than just MOS skills. We instill a sense purpose into the Marines we teach. Boot camp provided identity. MCT provided warfighting skills. We instill and reinvigorate CSS Marines' purpose to sustain them in life and the Corps.

Purpose

We are in the people investment and development business. We take our brightest and most talented people from the Fleet, invest in their transition from expert doers to expert instructors, and then entrust them with teaching their craft to the next generation of Marines. We value and respect each member of the team, both students and staff, and build each other up through positive, constructive interactions.

People

MCCSSS Mission



- 1. MCCSSS develops, conducts, and evaluates formal training for officer, enlisted, and civilian students attending resident and non-resident training within the manpower, supply chain management, fiscal, logistics, and water survival career fields in order to provide formal training while enhancing the transformation at the entry, intermediate, and advanced levels providing combat ready warfighters prepared for service in the operating forces and the supporting establishment.
- 2. Exercise command and control over the four Formal Learning Centers aboard Camp Johnson, as well as the Marine Corps personnel located at three outlying training units: Inter-Service Postal Training Activity at Fort Jackson, South Carolina, the Joint Interoperability and Data Link Training Center at Fort Liberty, North Carolina, and the 5th Battalion, 1st Special Warfare Training Group at Fort Liberty, North Carolina.
- 3. Provide formal training and program safety oversight for water survival training at the Marine Corps Water Survival School aboard Camp Johnson.

MCCSSS Strategic Vision 2022-2025



MCCSSS Strategic Vision Statement

MCCSSS, as a model learning organization, embraces modern learning methodologies and state-of-the-art technologies focused on the learner in order to foster a culture of continuous learning and innovative professionals dedicated to preparing the next generation of combat service support Marines for service in the Fleet Marine Force and supporting establishment.



Lines of Effort LOE 1: Build Professional Instructor Cadre

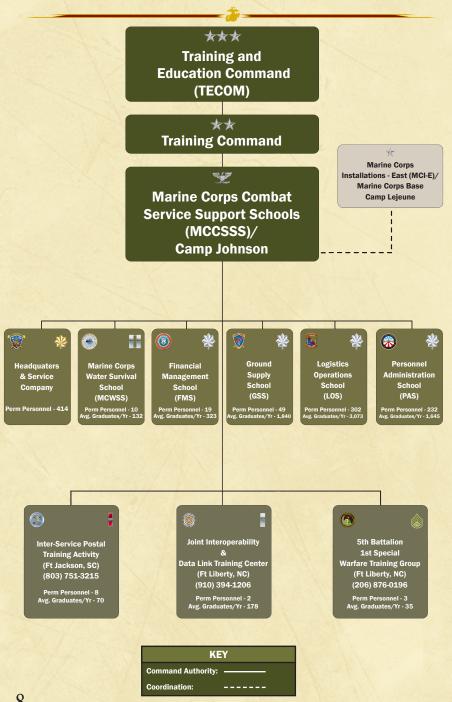
| ☐ Intermediate Objective 1.1 : Enhance Staff faculty development (Marines/Civilians) | | | | |
|---|--|--|--|--|
| ☐ Effect 1: Curriculum developers and instructors implement student-centered learning environment | | | | |
| ☐ Effect 2: Staff trained to leverage instructional techniques | | | | |
| ☐ Effect 3: Staff trained to leverage instructional technologies | | | | |
| ☐ Intermediate Objective 1.2: Develop talent management communication plan for SFDP and recruitment | | | | |
| ☐ Effect 1: Recruit talented staff and faculty (Marines/Civilians) | | | | |
| LOE 2: Modernize Learning Environment | | | | |
| LUE 2. MOUGHINZE LEATHING ENVIRONMENT | | | | |
| □ Intermediate Objective 2.1: Assess, revise & implement Course Descriptive Data and programs of | | | | |
| instruction (CDD/POIs) to leverage modern learning tenets | | | | |
| ☐ Effect 1: Curriculum that is in line with modernized learning tenets | | | | |
| ☐ Effect 2: MCCSSS graduates are more prepared to execute MOS for their grade | | | | |
| ☐ Intermediate Objective 2.2: Learner-centered environment developed and resourced | | | | |
| ☐ Effect 1: Innovation requirements identified (people/processes/systems) | | | | |
| □ Intermediate Objective 2.3: Foster a culture of lifelong learning | | | | |
| ☐ Effect 1: Learning ecosystem provides continual access to learning materials | | | | |
| ☐ Effect 2: MCCSSS influences MOS training continuums | | | | |
| LOE 3: Enhance the Transformation and Quality of Life | | | | |
| ☐ Intermediate Objective 3.1: Design and implement comprehensive MAT program | | | | |
| ☐ Effect 1: MAT Marines provided the tools to succeed in their assigned Formal Learning Center | | | | |
| ☐ Intermediate Objective 3.2: Identify/Implement Quality of Life Initiatives | | | | |
| ☐ Effect 1: Morale and discipline of Marines improved | | | | |
| □ Intermediate Objective 3.3:Implement Behavioral Health Prevention & Resiliency Initiatives | | | | |
| ☐ Effect 1: Marines demonstrate improved resiliency, and decreased behavioral health issues | | | | |
| | | | | |



End State

A modernized learning environment that cultivates increased professionalism and resiliency of staff and learner populations.

Command Organizational Chart



MCCSSS Organizational Chart



| mand | Commanding Officer | (910) 450-1930 | 6 | H&S Company First Sergeant | (910) 450-1236 |
|--------|------------------------------------|------------------|------|---------------------------------|----------------|
| SS Com | Sergeant Major | (910) 450-0722 | H&S | H&S Company Gunnery Sergeant | (910) 450-1234 |
| MCCS | Deputy Commander | (910) 450-1047 | | S-4 Officer | (910) 450-0839 |
| | Adjutant | (910) 450-1930 | | Logistics Chief | (910) 450-0066 |
| | Administrative Chief | (910) 450-1046 | | Facilities Chief | (910) 450-1032 |
| S-1 | Legal Assistant | (910) 450-1117 | \$4 | MT Operations Chief | (910) 450-1594 |
| | SACO | (910) 450-0964 | | Maintenance Management Chief | (910) 450-1335 |
| | CDO | (910) 378-6181 | | AA&E Officer | (910) 450-0096 |
| | Operations Officer | (910) 450-1040 | | Safety & Enviromental Officer | (910) 450-0066 |
| | Operations Chief | (910) 450-1041 | OP0 | Supply Officer | (910) 450-1191 |
| | Training Officer | (910) 450-1042 | 5 | Supply Chief | (910) 450-0949 |
| | Training Chief | (910) 450-0399 | | Communications Officer | (910) 450-0994 |
| | Learning Advisor | (910) 450-0911 | | S-6 Director | (910) 450-0994 |
| Z | Instructor&FacultyDevelopmentAdmin | n. (910)450-0833 | S-6 | S-6 Chief | (910) 450-0228 |
| | Data Analyst | (910) 450-1849 | | Wifi Manager | (910) 450-1277 |
| | Academics Officer | (910) 450-0859 | | S-6 IT Help Desk | (910) 450-1276 |
| | Mission Assurance | (910) 450-1241 | IPAC | Personnel Admin Center Director | (910) 450-0702 |
| | Security Manager | (910) 450-1241 | ₫ | IPAC SCNOIC | (910) 450-0752 |
| 8 | Anti-Terrorism/OPSEC Officer | (910)450-1241 | ICAM | COMCAM Director | (910) 450-0747 |
| H&S | H&S Company Commander | (910) 450-1235 | COM | COMCAM SNCOIC | (910) 450-4512 |
| | | | | | |

Financial Management School



| Commanding Officer | 450-1081 | Finance Instructional OIC 450-0512 |
|-------------------------------|----------|--|
| Executive Officer | 450-0452 | Officer Instructional OIC 450-1095 |
| First Sergeant | 450-1083 | Operations Officer 450-1095 |
| Administrative Clerk | 450-0243 | Academics Officer 450-5354 |
| Comptroller Instructional OIC | 450-0764 | EO Representative 450-1051/1053 |
| SD0 | 450-0278 | Registrar 450-1087 |

Ground Supply School



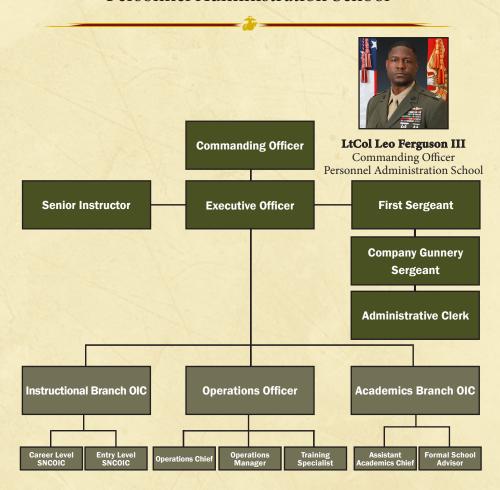
| Commanding Officer | 450-1008 | Registrar | 450-0873 |
|-------------------------------|----------|--|----------|
| Executive Officer | 450-1007 | Advanced Supply Chain | |
| First Sergeant | 450-1005 | Management Instruction Company | 450-0462 |
| Operations Officer | 450-1000 | Distribution Management | |
| Company GySgt | 450-1800 | Instruction Company | 450-0534 |
| Headquarters Company/MAT | 450-0679 | Supply Chain Management Instruction Company | 450-1801 |
| Operations Chief | 450-1950 | moduction company | |
| Training | 450-1003 | EO Representative | 450-0950 |
| Academics Officer | 450-1230 | SD0 | 450-1967 |
| Curriculum Management Officer | 450-1006 | Administrative Section | 450-0726 |

Logistics Operations School



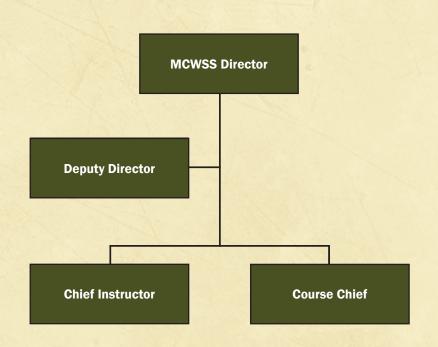
| Commanding Officer | 450-0267 | Operations Officer | 450-1030 |
|-------------------------------------|---------------|--------------------|----------|
| Executive Officer | 450-1143 | Academics Officer | 450-1153 |
| First Sergeant | 450-1144 | Operations Chief | 450-0263 |
| Combat Service | 450-1813/1032 | Training Chief | 450-0460 |
| Support Instructional Company | | Academics Chief | 450-1153 |
| Motor Transportation Maintenance | 450-0186/1295 | EO Representative | 450-1164 |
| Instructional Company | | Registrar | 450-1510 |
| Headquarters Company | 450-1752/0275 | SD0 | 450-0939 |

Personnel Administration School



| ATT OF THE PARTY AND ADDRESS. | | Account to the second |
|-------------------------------|--|---|
| 450-1167 | Academics Branch OIC | 450-1070 |
| 450-1066 | Career Level SNCOIC | 450-1791 |
| 450-1168 | Entry Level SNCOIC | 450-1068 |
| 450-1169 | Operations Chief | 450-0761 |
| 450-0910 | Operations Manager | 450-0761 |
| 450-0832 | Training Specialist | 450-1855 |
| 450-1068 | Assistant Academics Chief | 450-1070 |
| 450-1062 | Formal School Advisor | 450-1855 |
| 450-1067 | SD0 | 450-0229 |
| | 450-1066 450-1168 450-1169 450-0910 450-0832 450-1068 450-1062 | 450-1066 Career Level SNCOIC 450-1168 Entry Level SNCOIC 450-1169 Operations Chief 450-0910 Operations Manager 450-0832 Training Specialist 450-1068 Assistant Academics Chief 450-1062 Formal School Advisor |

Marine Corps Water Survival School



| Director | 450-1836 | Chief Instructor | 450-0095 |
|-----------------|----------|------------------|----------|
| Deputy Director | 450-1954 | Course Chief | 450-0063 |

Marine Training Requirements

| | 4 | - | |
|---|---|---|---|
| e | 7 | N | - |
| | 4 | - | |

| Training Requirement | Sustainment Interval | Delivery Method |
|---|-------------------------------------|---------------------|
| Marine Corps Water Survival Training (MCWST) | WS-B: 2 Years WS-I &WS-A: 3Years | Unit Training |
| Marine Corps Combat Marksmanship - Rifle | FY | Unit Training |
| Marine Corps Combat Marksmanship - Pistol | FY | Unit Training |
| Annual Cyber Awareness/PPI Training | FY | MarineNet |
| Sexual Assault Prevention and Response (SAPR) | FY | Unit Training |
| Marine Corps Physical Fitness Program (PFT) | CY | Unit Training |
| Marine Corps Physical Fitness Program (CFT) | CY | Unit Training |
| Level 1 AT Awareness Training | CY | Leader-led Training |
| Counter Intelligence Awareness & Reporting | CY | Leader-Led Training |
| Marine Corps Operations Security Program (OPSEC) | CY | Leader-led Training |
| Unit Marine Awareness and Prevention Integrated Training (UMAPIT) | CY | Leader-led Training |
| Prohibited Activities and Conduct Prevention and Response (PAC) | CY | Unit Training |
| Marine Corps Records Management | CY | Leader-led Training |
| Marine Corps Risk Management (Bi-annual) | (2) CY | Leader-led Training |
| Semi-annual Height/Weight | CY | Unit Training |

- -Leader-led training is the preferred approach.
- -Unit Training is conducted by the parent unit or a support unit subject matter expert. There are varying requirements for instructors and mediums of training.
- -MarineNet is a USMC web-based distance learning system with computer-based courses. MarineNet can be accessed at the following link: https://www.marinenet.usmc.mil/
- -MCCSSS is exempt from completing Chemical, Biological, Radiological and Nuclear Defense Training, therefore is not included in the above listed requirement.

| MCCSSS Training Officer | 450-1042 | MCCSSS Training Chief | 450-0339 |
|-------------------------|----------|-----------------------|----------|
| FMS Training Chief | 450-0511 | LOS Training Chief | 450-0460 |
| GSS Training Chief | 450-0726 | PAS Training Chief | 450-0761 |
| MCWSS Training Chief | 450-0095 | | |

Counseling and Resources



Emergency Contacts

1. Emergency Services

-911

2. National Suicide Crisis Lifeline

- 1-800-273-Talk (8255)
- -988 (Press 1)

3. Veteran's Crisis Line

- 1-800-273-8255 (press 1)

| | CAMP JOHNSON | | |
|--|--------------------------------------|--|--|
| Chaplain | 757-572-3524 | | |
| | | | |
| MFLC Turiquita Henderson | 910-915-6790 | | |
| MFLC Rhonda Dunning | 910-338-8030 | | |
| MFLC Tara Debraber | 910-444-9167 | | |
| Resiliency & Wellness | 910-450-1114 | | |
| SARC | 910-450-0586 | | |
| MCCSSS Victim Advocate | 910-450-1852 | | |
| Equal Opportunity Representative | 910-450-0752 | | |
| Equal Employment Opportunity (EEO) Office | 910-451-5365 | | |
| HELP | LINES | | |
| Lejeune-New River 24/7 Sexual Assault Support Line | 910-750-5852 | | |
| DOD Safe Helpline | 877-995-5247 | | |
| Camp Lejeune Domestic Violence Helpline | 910-376-5675 | | |
| New River Domestic Violence Helpline | 910-376-2155 | | |
| Suicide and Crisis Lifeline | 988 | | |
| Veterans Crisis Line | 988 Press 1 or 1-800-273-7255 Press1 | | |
| RAINN | 800-656-4673 | | |
| Military One Source | (ENG)800-342-9647/(SPAN)877-888-0727 | | |
| Onslow Women's Center/Shelter | 910-347-4000 | | |
| COUNSELING / I | MENTAL HEALTH | | |
| Community Counseling Center (CCC) New River | 910-451-2864 (CL)/910-449-6110 (NR) | | |
| Community Counseling Program Camp Lejeune | 910-451-2864 | | |
| Mental Health Clinic | 910-450-4700 | | |
| Base Chaplain Duty | 910-376-5810 | | |
| Base Chaplain | 910-451-3210 (CL)/910-449-6801 (NR) | | |
| Family Advocacy Program (FAP) | 910-449-9563 (CL)/ 910-449-6110 (NR) | | |
| The Vet Center | 910-577-1100 | | |
| Military and Family Life Counseling (MFLC) | 910-260-7736 (CL)/910-449-4527 (NR) | | |
| FOCUS | 910-450-5635(CL)/910-499-4527 (NR) | | |
| Substance Abuse Program | 910-451-2865 (CL)/910-449-5249(NR) | | |
| New River Chapel: Chaplain Office | 910-449-7500 | | |
| Jacksonville Vet Center | 910-577-1100 / 910-922-4798 | | |
| Cohen Clinic/Hope for the Warriors | 910-388-5232 | | |
| | | | |

Additional Resources



| HEALTHCARE | | | | |
|--|-------------------------------------|--|--|--|
| Naval Medical Center Emergency Dept | 910-450-4840 | | | |
| Naval Medical Center Camp Lejeune | 910-450-4357 | | | |
| MCAS New River Marine Centered Medical | 449-6500 x1 For Front Desk | | | |
| NH 100 Hospital Corps Blvd | 910-450-4300 | | | |
| Anita Brown-SAMFE | 910-450-4563 | | | |
| GYN Nurse Office | 910-449-2579 | | | |
| NMC-scheduling after safe | 910-449-2822 | | | |
| Onslow Memorial Hospital | 910-577-2345 | | | |
| Onslow County Health Dept | 910-347-2154 | | | |
| Community Health-STI Clinic | 910-451-6416 | | | |
| Bldg 65, Molly Pitcher Rd | 252-764-1431 | | | |
| TRICARE | 1-800-444-5445 | | | |
| LAW ENFO | DRCEMENT | | | |
| Provost Marshall Office (PMO) (Camp Lejeune) | 910-451-2557 | | | |
| Provost Marshall Office (PMO) (New River) | 910-449-4248 | | | |
| Criminal Investigation Division (CID) | 910-451-2571 | | | |
| NCIS | 910-451-8071/8600 | | | |
| Onslow County Sheriff (OCSD) | 910-455-3113 | | | |
| Jacksonville Police Department | 910-455-1472 | | | |
| LEG | GAL | | | |
| Victims' Legal Counsel | 910-451-8519 | | | |
| Camp Lejeune Base Legal | 910-451-1903 | | | |
| Onslow County Clerk of Courts | 910-478-3600 | | | |
| Onslow County Magistrates Office | 910-478-3619 | | | |
| Onslow County District Attorney | 910-478-3610 | | | |
| Victim Witness Liaison Officer (VWLO) | 910-451-5043 (CL)/910-449-7159 (NR) | | | |

Entry Level Student Accountability



SOI-EAST & SOI-WEST

-Transfer Marine via unit diary

-Provide roster to MCCSSS Student Arrival Organizational Mailbox NLT 72

hours prior to arrival

-SOI-East POC: 910-449-0457 -SOI-West POC: 760-725-7492

STUDENTS

-Arrive via bus, commercial vehicles, or air

-Weekday: Check in with ELR

-Weekend: Check in with FLC SDO

-Location: HQ CDO Duty Officer

ELR-HQCO

-Collects and stamps orders

-Reconciles arrivals with SOI roster

-Provides reconciled roster with orders to MCCSSS PAC

MCCSSS PAC

-Complete join entry within 48 hours or receipt of orders

WEEKEND ARRIVALS

- -ELR provides CDO and SDOs copies of inbound SOI rosters
- -CDO endorses orders and makes logbook entry
- -CDO turns new join over to FLC SDO
- -FLC SDO reconciles arrivals with SOI rosters
- -FLC SDOs provide CDO copy of reconciled rosters
- -CDO submits reconciled roster to ELR next working day

FLC MAT SNCOIC

- -Receives new joins
- -Collects stamped orders from ELR
- -Collects reconciled roster from ELR
- -Joins Marines via MOL

Marines Awaiting Training (MAT)



Marines arriving to MCCSSS for training in their Military Occupational Specialty (MOS) may not begin their course for varying lengths of time. These Marines are referred to as Marines Awaiting Training (MAT). MCCSSS created a learning experience to sustain the transformation from

civilian to Marine and enhance their learning skills prior to MOS school. This curriculum is divided into four phases and takes place Wednesdays through Fridays. Various experts in their field bring with them valuable lessons and resources to produce Marines who are better prepared for the operating forces.

MAT curriculum includes:

- -Resilience
- -Life Skills
- -Leadership
- -Financial Health
- -Family Team Building
- -Education Programs
- -Health and Fitness

Once Marines have completed the four phases of MAT curriculum, they are eligible to test into a course offered by Coastal Carolina Community College. This course, coined Coastal MAT 2.0, is designed to improve the Marines' skills in reading comprehension, communication, and mathematics. MAT graduates still waiting to begin MOS school will also be eligible to participate in other MCCSSS, H&S Company scheduled events.

MCCSSS Advisory Groups



Academic Council

The MCCSSS Academic Council (AC) is a collaborative body that creates and interprets academic policies, provides solutions to academic problem-sets, and supports occupational series 17XX talent management efforts, through shared governance, in order to, effectively integrate learning modernization goals and objectives and action MCCSSS Strategic Vision 2022-2025 academic initiatives. As such, the AC provides recommendations to the Commanding Officer (CO) to improve teaching and learning; thereby enhancing the quality of programs of instruction. The AC "core" members shall consist of representation from the MCCSSS S-3 academics section and each Formal School (FS) Academics Officer, Formal School Advisor, or Academics Chief. FS Operations Officers are encouraged to attend, but their attendance is optional, as it is expected that FS academic representatives will attend with knowledge of their operations related considerations. The AC convenes on a quarterly basis (Oct, Jan, Apr, and Jul) on the second Tuesday of the month (1400-1530), meetings are held in the M-104 classroom. More information may be obtained from the MCCSSS S-3.

Instructor Council

The MCCSSS Instructor Council (IC) provides a venue that enables MCCSSS instructors from across the Command to have a voice, collaborate, and contribute toward addressing issues pertaining to facilitating modernization in instructional methods, learning environment and instructor development. The IC explores and identifies instructional issues, tasks, and initiatives, creates and interprets instructional related policies, provides recommended solutions to instructor related problemsets, and supports professional development of instructors and talent management efforts through shared governance, in order to, enhance MCCSSS' quality of formal school training. The "core" members are the Formal Schools (FS) Academics Chiefs, FS Master Instructors, FS Instructors of the Quarter/Year, and the FS personnel who attend the Training Command quarterly Instructor Council meetings. The IC serves as a subordinate forum and feeder to the MCCSSS Academic Council (AC). The IC convenes on a quarterly basis (Dec, Mar, Jun, and Sep) on the second Tuesday of the month (1300-1430), meetings are held in the M-104 classroom. More information may be obtained from the MCCSSS S-3.

Civilian Advisory Council

Comprised of Marine Corp Combat Support Civilian Department of Defense (DoD) employees, established to enhance Quality of Life across the command civilian workforce. The Civilian Advisory Board ensures the successful execution of the Civilian Workforce Framework aligned with the command's mission. The Civilian Advisory Council (CAC) fosters executive leadership and commitment to ensure MCCSSS civilians are professionally valued, enabled, and supported. The CAC convenes the second Friday of each month (0900-1000), meetings are held in the M-131 conference room. More information may be obtained from the Director of Civilian Personnel.

Instructor Certification Process



| EVENT | CATEGORY |
|---|-------------------------------|
| MCCSSS Welcome Aboard Brief (Initial Program Orientation: IOY SFDP MIP) | Orientation (MCCSSS) |
| Administrative On-boarding Requirements: Complete SOU SAAR Logical Move Misc Admin Requirements Document Review: Orientation to NAVMC 1553.2 MCCSSS Academics SOP FLC SOP T&R Manual SATE Risk Management Training (MarineNet Course) | Orientation (FLC) |
| Level-Setting the new instructor: -Self-study experiences with support: (Best practice is to do this prior to FLEX) via Learning Facilitator Support Landing Pad Videos: -"Paving The Future"- Invitation and orientation to the Formal Learning Environment at MCCSSS -"A Day in the Life of a Learning Facilitator"-Description of the daily routine of the average MCCSSS facilitator -"MCT Graduate Orientation"- Defining the MCT graduate to prepare the Learning Facilitator to best support/mentor/coach their students Digital Content: -Learning Playbook: Materials to support teaching and learning -MCCSSS Strategic Vision -Making Good Instructors Great(MGIG) Document -Link/reference to MarineNet Moodle Training (How to use Moodle as a Learning Facilitator) | Enrichment Experiences (FLC) |
| Flex within 120 days of assignment-Required for all instructors - Earlier IDC completion meets requirement, but FLEX encouraged (Phase I Completed at FLC/Phase II completed resident at CLFD). Instructor will require support/assistance from the FLC to successfully complete Phase I. | Formal Course (FLC/ CLFD) |
| Mentoring, shadowing, co-teaching, informal evaluation (feedback for improvement) and formal evaluation for certification | Practicum (FLC) |
| Cohort Forums: New instructors will participate in at least one meeting after initial assignment as an instructor to MCCSSS and one meeting post-certification(minimum total of 2 meetings) | Cohort Experience (MCCSSS) |

Master Instructor Program

*

MCCSSS Master Instructor Program (MIP) is a volunteer, competency-based program that encourages professional instructor growth and subsequent demonstrative excellence in teaching in our unique military training environment.

The MIP focuses on developing four instructional-related competencies; Teaching Practices – participants explore and rehearse various teaching and instructional strategies that encourage learner development and performance, Technical Knowledge – participants demonstrate knowledge of respective MOS concepts through meaningful and relevant lesson delivery, Communication



participants employ skills and habits of verbal and non-verbal communication to encourage active learning and interaction, and Instructional Media – the participants demonstrate the ability to select appropriate media to engage the learner and stimulate learning.

The requirements for Master Instructor certification require successful completion of all SFDP courses and development and submission of a professional portfolio. The portfolio essentially demonstrates the candidate's professional growth through timely instructional performance reviews, critique and mentorship, SFDP class attendance and project evaluation, and most importantly, self-reflection of their own teaching practices—to report what they learned and how it was transformed into practice. MCCSSS Academic SOP provides a detailed checklist of all completed documents required for portfolio submission.

The MIP is designed to enhance the knowledge and capabilities of those dedicated instructors seeking to exceed the minimum requirements of mandated instructional professional development to be recognized as accomplishing something beyond the norm.

| Instructor and Faculty Development Administrator | 450-0833 |
|--|----------|
| mccsss_academics@usmc.mil | 400 0000 |

Instructor of The Year Program

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The Instructor of the Year (IOY) program is designed to recognize exceptional instructors that are committed to the students' success, self-improvement, and innovation of the learning environment. Each fiscal year (FY), the program selects a winner for each category: Enlisted IOY, Officer IOY, and Civilian IOY. In addition, the program is conducted at two levels: the MCCSSS IOY and the Training and Education Command (TECOM) IOY.

At the End of the FY, each Formal School (FS), has the opportunity to select the FS IOY for each category and submit the winners as nominees to the MCCSSS IOY selection board. Corresponding guidance for nominee package submission is provided via the MCCSSS Policy Letter 3-22. The MCCSSS IOY board also selects an MCCSSS IOY as the nominee to the TECOM IOY. Corresponding direction is promulgated via the TRNGCMDO 1650.3, which was published on October 2019.

The election process focuses on professional development, mentorship of students and peers, as well as exemplary achievements implementing modernized learning methodologies. (A 20-minute instructional video is the highlight of the selection process)



The coveted MCCSSS IOY Eagle Award can be yours!

| MCCSSS Academics Office | 450,0050 |
|---------------------------|----------|
| mccsss_academics@usmc.mil | 450-0859 |

UNCW CTP



The University North Carolina Wilmington Certified Trainer Program (CTP) provides evidence of the military trainers' continued self-improvement and associated formal training skill development.

As is often the case, formal military-related instructor training is not easily translated or recognized by the private sector, so a university-recognized training certification program was created by the MCCSSS Academics Section and UNCW's Professional and Continuing Education department to bridge the gap between military and civilian mindsets.

Successful completion of all UNCW offered SFDP courses is required to earn UNCW Certified Trainer certification. Students having completed courses prior may request certification on an individual basis through the SFDP program coordinator.

USMAP



The United Services Military Apprenticeship Program (USMAP) provides MCCSSS enlisted instructors with the opportunity to complete a registered apprenticeship program and receive a Department of Labor (DOL) Certificate and journey-worker card.

USMAP has developed a specific Work Processes Schedule (WPS) for military instructors. MCCSSS Order 5001.1 of 6 June 2023 delineates corresponding guidance in support of this program.

Since civilian employers recognize the value of apprenticeships, this program represents a competitive advantage for service members when transitioning to the civilian workforce.

Point Of Contact

| Instructor and Faculty Development Administrator | |
|--|--|
| mccsss_academics@usmc.mil | |

450-0833

Staff and Faculty Development Program



MCCSSS' Staff and Faculty Development Program (SFDP) is designed to promote the professional development of instructors, curriculum developers, and school administrators. SFDP courses are designed to enhance the knowledge and skills previously gained. This is accomplished by introducing our staff and faculty to adult learning methods and techniques currently utilized with success by professional educators from Coastal Carolina Community College (CCCC) and the University of North Carolina at Wilmington (UNCW).

Coastal Carolina Community College (CCCC) Courses

- -Instructor Skill Development Program (ISDP)
- -Advanced Digital Design for Instructors (ADDI)

University of North Carolina at Wilmington (UNCW) Courses

- -Advanced Instructor Presentation & Delivery (AIPD)
- -Design & Delivery of Instructor-Led Training (DDILT)
- -Effective Teaching Seminar (ETS)
- -Evaluation of Testing (ET)
- -Mentoring and Monitoring Instructors (MMI)
- -Creativity & Innovation (C&I)

SFDP FY-24 Course Schedule:

| Course | MIP | СТР | Dec-23 | Jan-24 | Feb-24 | Mar-24 | Apr-24 | May-24 | Jun-24 | Jul-24 | Aug-24 |
|--------|-----|-----|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| ISDP | * | | 11-15 | | 1 | 25-29 | | | | 22-26 | |
| ADDI | * | | | | | 18-22 | | | | 8-12 | |
| AIPD | * | * | 14000 | 25-26 | 1 | | | | | 18-19 | |
| DDILT | * | * | 5-6 | | | | | 7-8 | | | |
| ETS | * | * | | 3/6.23 | | 6&27 | | | | | |
| ET | * | * | | 8-9 | | | | | | | 12-13 |
| MMI | * | * | 100 | | | | | | 100 | | |

Class Offerings per Fiscal Year: Identifies SFDP courses and planned deliver dates. SFDP course seats are reserved on a first-come-first-serve basis; although, personnel enrolled in the MIP have priority.

Facilities and Services



| Camp Johnson Marine Mart & Military Clothing | Location: Bldg M-19 Phone: 910-450-1945 Hours: Mon-Fri: 0600-2000; Sat-Sun: 0900-1900 |
|---|---|
| MCX Alterations: Laundry and Dry Cleaners | Location: Bldg M-604 on Co C Street Phone: 910-450-1245 Hours: Mon-Fri: 0830-1630 |
| MCX Barber Shop | Location: Bldg M-424C (REC Center) Phone: 910-450-0753 Hours: Mon-Fri: 0900-1730;Sat: 1200-2200; Sun:1200-2000 |
| Camp Johnson Single Marine Program | Location: Bldg M-424 (REC Center) Phone: 910-450-1058 Hours: Mon-Fri: 1100-2100; Sat:1200-2200; Sun:1200-2000 |
| Papa John's Pizza | Location: Bldg M-424 (REC Center) Phone: 910-450-7272 Hours: Sun-Thur: 1030-2000; Fri-Sat: 1030-2100 |
| Heavenly Brew Cafe' | Location: Bldg M424(REC CENTER) Phone: 910-450-9180 Hours: Mon-Wed: 0700-1330 & 1600-2000; Fri:0700-1330 only; Sat-Sun: 1000-1700 |
| Camp Johnson Chapel | Location: Bldg M-116 Phone: 910-450-0844 Hours: Protestant Sun @1000, Bible Study Wed @1800, LDS Sun @1500 |
| Camp Johnson Library | Location: Bldg M-607 Phone: 910-450-0844 Hours: Sun-Thurs: 0930-1700(Closed Fri & Sat) |
| Camp Johnson Post Office | Location: Bldg M-414 Phone: 910-450-0306 Hours: Mon-Tues & Thurs: 0900-1300; Wed: 0900-1300 |
| Camp Johnson Fitness Center | Location: Bldg M-129 Phone: 910-450-1250/1342 Hours: Mon-Fri: 0500-2000(Thurs closedat 1700); Sat: 0800-1600; Sun:1000-1600 |
| Camp Johnson Indoor Swim Pool | Location: Bldg M-139 Phone: 910-450-0768 Hours: Tues & Thurs: 1130-1230 |
| Outdoor Basketball Courts and General Recreation Areas | Location : East of Co. B Street and Montford Landing Road Hour : No Schedule |
| New River Fishing Piers | Location: Area 2 Behind Bldg M-105 |
| Montford Point Marine Museum | Location : Bldg M101 Hours : Tues-Thurs: 1000-1700; Sat(2nd and 4th): 1000-1500 |
| Joint Reception Center | Location: Bldg M417 Hours: Mon-Fri: 0730-1630 |

Camp Johnson Building Location Map





Camp Johnson Tenant Units & Activities



| TECOM ORGANIZATIONS/SCHOOL | | | |
|---|--------------|--|--|
| Staff NonCommissioned Officer Academy (SNCOA) | 910-450-1942 | | |
| Field Medical Training Battalion - East (FMTB - E) | 910-450-0712 | | |
| MAGTF Integrated Training Center - East (MISTC - E) | 910-450-0505 | | |
| Communication Training Center - 2 (CTC-2) | 910-451-2878 | | |
| Regional Intelligence Training Center - East (RITC - E) | 910-450-1706 | | |
| Center for Learning & Faculty Development - East (CLFC - E) | 910-450-0967 | | |

| NON-TECOM ORGANIZATIONS/SCHOOL | | | |
|---|--------------|--|--|
| Camp Johnson Branch Medical Clinic (BMC) | 910-450-0440 | | |
| Branch Dental Clinic (BDC) | 910-450-0791 | | |
| East Coast Food Management Team (ECFMT) | 910-450-0069 | | |
| Manpower Information Systems Support Office (MISSO) | 910-450-1450 | | |
| Field Supply & Maintenance Analysis Office - East (FSMAO) | 910-450-1204 | | |
| Marine Corps NonAppropriated Fund Audit Service (MCNAFAS) | 910-450-0783 | | |
| Montford Point Marine Museum | 910-430-3247 | | |

| Camp Johnson Tenant Town Hall (Held Quarterly) | | |
|--|--------------|--|
| Camp Johnson Deputy Commander | 910-450-1047 | |

Command Events

| FY 25 | | | |
|---|-------------|--|--|
| EVENT | DATE | | |
| MCCSSS Marine Corps Ball | 2 November | | |
| Marine Corps Birthday Run | 7 November | | |
| Christmas Tree Lighting | 6 December | | |
| MCCSSS Barracks Bash | 12 February | | |
| Montford Point Marine Association 5K | 14 May | | |
| Beach Bash | 13 August | | |

Holiday Schedule



| FY 24 | | | |
|------------------|----------------|-------------|--|
| Event Day Off | | Return Date | |
| Columbus Day | 6-9 October | 10 October | |
| Veteran's Day | 9-13 November | 14 November | |
| Thanksgiving Day | 22-26 November | 27 November | |
| Christmas Day | 22-26 December | 27 December | |
| New Year's Day | 28 Dec- 1 Jan | 2 January | |
| MLK Birthday | 11-15 January | 16 January | |
| President's Day | 16-20 Febuary | 21 Febuary | |
| Memorial Day | 24-28 May | 29 May | |
| Juneteenth | 18-19 June | 20 June | |
| Independence Day | 3-7 July | 8 July | |
| Labor Day | 30 Aug- 4 Sept | 4 September | |

| FY 25 | | | | |
|------------------|----------------|-------------|--|--|
| Event | Day Off | Return Date | | |
| Columbus Day | 11-14 October | 15 October | | |
| Veteran's Day | 8-12 November | 13 November | | |
| Thanksgiving Day | 27 Nov 1 Dec. | 2 December | | |
| Christmas Day | 23-26 December | 27 December | | |
| New Year's Day | 28 Dec- 1 Jan | 2 January | | |
| MLK Birthday | 17-21 January | 22 January | | |
| President's Day | 14-18 Febuary | 19 Febuary | | |
| Memorial Day | 23-27 May | 28 May | | |
| Juneteenth | 18-22 June | 23 June | | |
| Independence Day | 2-6 July | 7 July | | |
| Labor Day | 29 Aug- 2 Sept | 3 September | | |

BOUNDARIES FOR LIBERTY Marine Corps Combat Service Support Schools KILLINGTON BUFFALO BOSTON NEWPORT CLEVELAND NEW YORK **PHILADELPHIA** BALTIMORE WASHINGTON DC RICHMOND • LEXINGTON ELIZABETHTOWN NORFOLK C NASHVILLE GOLDSBORO • CHARLOTTE CAMP LEJEUNE / CAMP JOHNSON WILMINGTON BIRMINGHAM MYRTLE BEACH 85 Miles - 24 Hours CHARLESTON MONTGOMERY COLUMBUS 250 Miles - 48 Hours PANAMA CITY TALLAHASSEE JACKSONVILLE 350 Miles - 72 Hours DAYTONA BEACH 450 Miles - 96 Hours TAMPA MIAMI

| Mode of Travel | Area of Leave | Departure Time | Return Time | |
|---------------------------|-------------------------------|-----------------|-----------------|--|
| Personal Operated Vehicle | Local | 1630 (Weekdays) | 0800 (Weekdays) | |
| (POV) | | 0800 (Weekends) | 0800 (Weekends) | |
| DOM | POV Outside of Local Area | 1201 (Weekdays) | 1200 (Weekdays) | |
| POV | | 0800 (Weekends) | 1200 (Weekends) | |
| AIR / TRAIN / BUS / BOAT | Local / Outside of Local Area | 1630 (Weekdays) | 0800 (Weekdays) | |
| | | 0800 (Weekends) | 0800 (Weekends) | |

Departure and Leave Times

DISCLAIMER: THE MAP ABOVE IS AN APPROXIMATE ESTIMATE OF THE LIBERTY BOUNDARIES. IF YOU HAVE ANY QUESTIONS CONSULT WITH YOUR CHAIN OF COMMAND. ANY TRAVEL OUTSIDE THESE LIBERTY BOUNDARIES WILL REQUIRE AN OUT-OF-BOUNDS REQUEST.

| Notes |
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